

APPENDIX B: CCTV PRIVACY NOTICE



Swanmore College CCTV Privacy Notice

CCTV operates inside and outside of the school building(s). The school uses CCTV for the following purpose(s):

- Increase personal safety of pupils, staff and visitors, and reduce the fear of crime
- Investigate and control pupil behaviour issues
- Monitor and minimise unauthorised and inappropriate vehicle access
- Assist in protecting and managing the college buildings and their assets
- Support the Police in a bid to deter and detect crime
- Assist in identifying, apprehending and prosecuting offenders
- Protect members of the public and private property

The school's lawful basis for the use of CCTV is *that the processing is necessary for the performance of a task carried out in the public interest e.g. for the preventative purposes of protecting employees, pupils and visitors.*

- *The processing is necessary for the school's legitimate interests e.g. where CCTV is used because there have been incidents relating to behaviour not aligned to school policy, along with acts of vandalism, theft or damage*

CCTV images are kept for 30 days, after which they are overwritten. You have some legal rights in respect of your data. Please see the School's general privacy notice on our website: [General Data Protection Regulations \(GDPR\) - Swanmore College \(swanmore-school.co.uk\)](https://www.swanmore-school.co.uk) for further details. You can contact the School's Data Protection Officer at: Swanmore College, New Road, Swanmore, Southampton, Hampshire.S032 2RB. Tel: - 01489 892256 or email dataprotection@swanmore-sec.hants.sch.uk

If you have a concern about the way we are collecting or using your data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at: <https://ico.org.uk/concerns/>

February 2023